



GRACEVILLE COLLEGE

ASABA

FULL DAY SCHOOL



PROSPECTUS

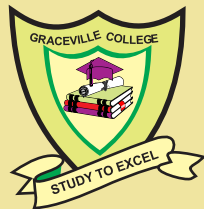
GRACEVILLE COLLEGE



GRACEVILLE COLLEGE



GRACEVILLE EDUCATIONAL ORGANIZATION



Graceville College

22B Summit Road, Asaba
Delta State
056870699
08020642313

Graceville International School

Nursery & Primary)
31 Jesus Saves Road, Asaba.
08023371624, 056870696

Graceville International School

(Nursery & Primary)
20 Summit Road, Asaba
Delta State.
+234(0)56864072

Graceville High School

(Full Boarding)
1 Graceville Boulevard,
Zoma Hills, Okpanam,
Delta State.
08020642350
08020642311



Engr. A. C. Okonji

Chairman, Graceville Educational Organization



Welcome to Graceville College

Graceville College is a coeducational day school, established in 2005 to provide best quality all around education of international standard to children of ages 10-18. Graceville College is a member of Graceville educational organization that was founded in September, 2002.

The vision of God to have a renewed generation of students with Godly virtue is further steamed up at the college. Our stronghold is God, as this dissipated greatly into the life of every child that passes through this citadel of learning. The College emphasis is placed on moral development and academic excellence through diligence, discipline, honesty, integrity and respect for others.

Grooming of students at Graceville College for the challenges of the 21st century remains our topmost mission.

I wish to assure you that efficient proprietorship, organizational and supervisory administration of the College ensures outstanding performances of all students.

Our parents too are looped into this complete educational process.

Therefore, every student that comes to Graceville College will achieve success and in many cases at the highest possible level. Our performances in certificate examination reflect this determination to ensure continuous successes by all our students.

To all students, I pray you keep the flag of Graceville College flying always in your endeavor within and outside the school for those coming behind you to emulate.

You are warmly welcome into Graceville family. God bless.



Engr. (Mrs) A. T. Okonji
CEO/Proprietress

GRACEVILLE COLLEGE



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To be a centre for excellence, deliver world standard education to young minds, and raise generations of future leaders.

VISION

Graceville College is dedicated to:

- Providing each student the best opportunity to discover his/her abilities, talent and personality to the fullest.
- Developing each student's spiritual, physical, emotional, social and mental potentials.
- Inculcating Godly attributes good leadership qualities and discipline.
- Preparing each student to be the best leader in their chosen ambition

MISSION

The motto of Graceville College is
“STUDY TO EXCEL”

MOTTO

This is also the motto of Graceville international Schools.



FROM THE PRINCIPAL

Dear Parents/Students,
It is with great pleasure that I welcome you to this noble College.

In academics, our school provides quality and well defined educational goals for the development of the individual child. A variety of academic, prevocational and vocational subjects are exposed to them. These greatly enhances the three domain of their academic assessment: cognitive, effective and psychomotor.

The standard of academic performance is high. After continuous assessment and end of course examinations, the average pass mark is upgraded with a minimum of 65 percent. Students are advised to work harder to maintain the school's standard.

I am also delighted to inform you that the individual moral uplifting of your children will be greatly enhanced. As a Christian school, we strive to inculcate Godly virtues and good ethical behavior in our students.

It is worthy to note that students are well cultured to be disciplined and to have respect for others.

The school strongly believes in the development of the child within and outside the classroom environment and hence engage in co-curricular activities: sports, literary, debating, cultural displays, drama, leadership training etc. Their talents in writing skills are remarkably exhibited in the school magazine – Graceville journal and readers series.

Our greatest assets are the College staffs of high integrity and of moral values, who ensures that your children are taken to the next level of their academic dreams and visions.

Over the years our student's performances at certificate examinations have been outstanding. Our graduates often have the edge for immediate placement at top universities, in Nigeria and overseas.

Once again, I wish to thank you for your choice, as I immensely welcome you to our midst



OUR REPUTATION

Over the years, Graceville College has carved a niche for herself as an educational institute of high repute.

We are proud of our:

- Excellent academic performances.
- Beautiful and conducive learning environment.
- Friendly, yet disciplined staff and student
- Well balanced academic and co-curricular activities
- Laurel wins at National and International level.
- National distinction/merit award (WASSCE).
- NECO excellence award (Learn Africa)
- Placement into universities and high school immediately on graduation.
- Annual international Trip.
- 21st Century e-learning.

STATE AWARDS

- | | |
|---------------------------|------|
| · Overall best WASSCE | 2017 |
| · 2nd overall best WASSCE | 2017 |
| · 2nd overall best NECO | 2017 |



INFORMATION TO PARENTS

In the belief that the upbringing of children has a base in the home, a day secondary school was the natural choice. Therefore, your choice of Graceville College is the best as we aim to uphold your dream by bringing to reality the hidden talents and potentials of your children.

Graceville College runs a six-year programme. From the junior school to the senior level, students are encouraged to accept responsibilities, respect one another and develop their leadership qualities. Learning here goes beyond the classroom for them to be an excellent generation of first class Doctors, Lawyers, Stockbrokers, Accountants, Engineers, etc.

Our method of teaching is broad based and child-centred, couple with small size and personal supervision of each child. Our excelling point is that personal touch that every student receives in being loved into responsible and intelligent member of the society through team and recognition for good students/staff. We create room for constant interaction between teachers and students, management/students and management/parents via the Parent Teachers Association.

We also implore you to take special interest in all developmental stages of your child/children, make adequate provisions and endeavor to participate in the Open Day and Parent Forum.

All parents/guardians of our students are bonafide members of Graceville College PTA. The activities the PTA are upcoming and compliments the uplifting of the goals of the College. Parents are encouraged to attend meetings, participate actively and contribute to the growth of the PTA, and the school at large.

At the end of each term Graceville NEWSLETTER, highlighting all the achievement within the term is published and sent to all parents. In this ever developing world, we hope to continuously match our qualitative education with the best of facilities.



GRACEVILLE COLLEGE

Graceville College admits into year 7 (JSS1), year 8 (JSS2) and year 10 (SS1), students with distinct academic performances at entrance examination, and interview conducted by the College.

1. Parent seeking admission for their children shall obtain the admission pack from the secretary, at the stipulated fee, or log on to the website www.gracevilleschools.org.
2. The completed Graceville application form are to be returned by the date stated with 4 passport photo, medical report, birth certificate (see item A below).
3. Candidates are to prepare and attend the written entrance examination, and oral interview on the date slated. Parents are expected at the oral interview (B below).
4. Notification will be sent to candidates who are successful.
5. The payment of the acceptance fee (non refundable) to any of our bankers, must be receipted at the Accounts Office.
6. Provisional admission letter will be issued at the completion of the stipulated registration procedure.

A. **Additional Requirements for Admission**

- JSS1/2- First School Leaving Certificate, Transfer Certificate, Result of completion of JSS1
- SS1/2 - Computer print out of BECE result. (State/NECO), Result of completion of JSS3/SS1, Transfer Certificate.

B. **ENTRANCE EXAMINATION**

At the written examination candidates shall be tested as follows:

- JSS1 - English Language, Mathematics and General Paper
- JSS2 - English Language, Mathematics, Basic Science & Technology.
- SS1/2 - English Language, Mathematics plus (Physics, Chemistry for Science/Tech), (Government, Literature for Humanities), (Accounts, Commerce for Business).

The oral interview is majorly a test of the reading and speaking skills, and the general knowledge of the candidate.

GRACEVILLE COLLEGE



STRUCTURES AND FACILITIES

The College provides an excellent conducive learning environment with up to-date facilities.

The structure compositions are as follows:

- A. Security Post: this is strategically located on the outermost part of the College premises. All visitors are expected to report at the security office before they are allowed into the school.
- B. Administrative Block: This houses the management office, Admission department, Bursar/Accounts Department, General office, Bookshop, healing Bay etc.
- C. School Block: the school building provides the following:
 - 36 fully air-condition e-classes
 - 6 standard Laboratories
 - E-Library
 - Multipurpose Hall
 - Music studio /ICT Suite
 - School Hall
 - Dining Hall
 - Basic Technology workshop
 - Home Economic Lab.
 - Art gallery
 - Language Lab

Other facilities already in place are:

- Water supply
- Generator
- Indoor and outdoor sporting facilities
- School buses
- Adequate security
- Bookshop



GRACEVILLE COLLEGE



ORGANIZATION

Graceville College has established an efficient and creative team that meets the challenges of the new millennium.

In the team are experienced graduate teachers, Head of department, Vice principals, administrative Officers, Bursar and secretaries.

At the junior school, an experienced Head of school coordinates the academic activities. Leading this team is an equally resourceful principal.

FORM TEACHERS/STREAM HEADS

A form teacher is assigned to each class throughout an academic session. Form teachers are responsible for the personal care of all the students in their classes.

They constantly monitor the behavior and work of each student making useful reports to the school head. The junior secondary 1-3 has assistant form teachers attached to their class.

SUBJECT TEACHERS

Subject teachers are divided into department, each supervised by a Head of Department who organizes regular meetings to review and update their method of teaching.

There are five academic department and four non academic department

- Mathematics/ICT
- Languages
- Science and Technology
- Humanities
- Business studies

Non-Academic

- Administrative department
- Account Department
- Transport Unit
- Sanitation Unit



GRACEVILLE COLLEGE



CURRICULUM

The College curriculum is unique and a blend of the Nigerian curriculum and major International curricula. Emphasis is placed on practical orientated teaching of the sciences, art and the vocational subjects.

LIFE SKILLS: The School boasts of an International Olympic size swimming pool and standard football pitch where students spend their leisure to keep fit.

JUNIOR SECONDARY (YEAR 7-9)

The College runs the three year National Junior secondary school programme. This is based on continuous assessment and End of course Examinations of the students in the core, vocational, and pre-vocational subjects.

CORE SUBJECTS

- English language/lit in English
- Mathematics/Mental Maths
- Basic Science technology – Basic Science, Basic Tech, Physical Health Education, Information and Communication Technology.
- NV – Social Studies, Civic education, security education
- PVS – Agricultural Science, Home Economics
- French
- Culture and Creative Arts (CCA)
- Religion – Christian Religious Studies
- Business studies

After the first three years, the student sit for the state's examination; and the Federal **Basic education Certificate examination (BECE)**.

So far, our students' performances at BEC Examinations have been excellent and 100% rated. We are sure to maintain this level of achievement.





GRACEVILLE COLLEGE

CURRICULUM

SENIOR SECONDARY (YEAR 10 – 12)

The SSS new curriculum is broad based and well integrated with the international curriculum. It commences at fourth through the sixth year.

Students are placed into three main streams viz: science and technology, Humanities and Business according to their abilities. At the completion of their course work, they can successfully sit for the Senior Secondary School Certificate Examination, WASSCE & NECO, Joint Admission and Matriculation Board examinations and other International examinations. These examinations are taken in the third term of their sixth year qualifying them for admission into any university in the world of their choice.

CORE SUBJECTS

English language
General Mathematics
Computer studies/ ICT
Civic Education
Trade/Entrepreneurship (Fisheries)

FIELD OF STUDY

A. Science and Technology

Biology
Chemistry
Physics
Economics
Geography
Agric Science
Technical Drawing
Further Mathematics

B. Humanities

Literature in English
Geography
Government
Economics
Christian Religious Studies

C. Business Studies

Commerce
Accounting
Economics
Insurance
Office Practice
In addition to above further Mathematics and Fisheries compulsory at senior school.



GRACEVILLE COLLEGE

THE FIVE GOLDEN RULES

1. Respond positively to the school's mission statement
2. Attend regularly and punctually
3. Participate actively in learning and protect the right of others to learn.
4. Practice appropriate behavior at all times in and out of school
5. Respect the rights, feelings and property of others.

PROHIBITED ITEMS

Students are not allowed to come to school with prohibited item such as telephone, Ipad, musical piece, sharp/dangerous objects, etc.

SUBJECT MATERIALS

In the learning of computer Science, the school have made provision for laptops.

Also for the studying of Basic Technology and Home Economics, at the Junior school, Technical Drawing and Home Management at the senior level students are allowed to provide materials.



GRACEVILLE COLLEGE

EXTRACURRICULUM ACTIVITIES

Students have the opportunity of participating in a wide range of extra-curricular activities for their social and physical development. The combination of our academic pursuit and extra-curricular activities balances the code of our educational process. Our students' talents, confidence and potentials are equally fostered. They are encouraged to join at least two of the clubs.

CLUBS: Press Club, Music/Drama, Literary and Debating, Junior Engineers & Technical Club, French, Young farmer, Mathematics and Press Club, Scripture Union.

SPORTS/GAMES: Various indoor games, Badminton, Volleyball, Basketball, Football, etc.

HOUSES: students are also expected to be one of the following College Houses:

Green House aka Anointed

Yellow House aka Faith

Blue House aka Divine

Orange House aka Grace

Red House aka Wisdom

LEADERSHIP TRAINING: This is an annual event that is combined with excursion trips and inter-state exploration. At the end of the one week programme, students are more toned and confident as tomorrow leaders.

INTERNATIONAL SUMMER EDUCATIONAL TRIP

This annual event provides the avenue for our students to see, learn and interact with students of the other part of the world. The two weeks educational trip usually takes place in August, during the school long vacation. Countries to tour include the United Kingdom, France, USA, Belgium, Spain etc.

BIENNIAL EVENTS

1. Speech day
2. Founders-Day celebration
3. Cultural Fiesta
4. Inter-House sports Fiesta
5. Science exhibition
6. Art exhibition
7. Mathematics hunt.

The logo for Graceville College is centered in an orange diamond shape. It consists of the words "GRACEVILLE" and "COLLEGE" stacked vertically in a white, sans-serif font. On either side of the logo are two diamond-shaped photographs of students in their school uniforms. The left photo shows five boys standing in a row, and the right photo shows a larger group of about ten students, including both boys and girls, posing together.

GRACEVILLE COLLEGE

SCHOOL LIFE

Mode of Dressing

All students wear the Graceville College uniform. At other times, they wear their sports wear and Inter-House wears. These promote a high standard of discipline and personal hygiene. All students must be properly dressed and well behaved at all times.

The boys keep a very low hair cut while the girls wear a uniform hair style (all back thread/weaving)

Form Size

Small classes of 20-24 students in comfortably air-conditioned classrooms and laboratories are ideal for teachers to give every students the required attention and help in their studies. The progress of each student is closely assessed and monitored and tutorials given as required.

Examinations.

The breakfast test, classwork, Home work and weekly tests/assignments holds to compliment the Continuous Assessment test and end of Course Examinations held at the end of each term. The College report booklets of academic records are usually issued to students on the last day of the term.

Discipline

The College adopts a firm but kindly frame work of discipline. Emphasis is placed on moral education and etiquette which aid students to develop self-discipline, consideration for others and good manners.

However, the following holds:

1. Students shall abide by the school's code of conduct
2. All students shall follow the school rules and regulations
3. Students who willingly commit serious offence, or are perpetual offenders, stands to face stricter measures
4. The Guidance and Counselling office is equally open to address students with peculiar needs measures.

GRACEVILLE COLLEGE



Open day

Parents monitor their children's performance at the 'open Day' session. This is usually the day preceding the mid-term break or as would be otherwise notified.

Fellowship

The School's mid-week fellowship holds every Wednesday afternoon. It is a time of solemn assembly and students are encouraged to join in the fast by the entire college community.

Shuttle Bus

The School's air-conditioned buses bring students to school from their homes and take them back thereafter. This service has been made available at a subsidized rate.

Publications

Graceville College has 'The Golden Grace Hymn book' Annual School Calendar, Graceville Journal, readers series, Newsletter and year book, to her credits.

Leadership positions

Students Representation Council (SRC) gives student the opportunity to elect representatives and key officers typifying a free and fair election process. The elected officers services within the academic session.

Prefects and class captains are also elected to further develop our students leadership skills. The elected prefects and captains are entrusted with key responsibilities.

Fees

Stipulated fees are to be paid each term in advance to the College bankers and the school's receipt obtained from the bursar/account office. Details of school fees are set out on a separate sheet. School fees are made as realistic as possible to enable the college maintain the best quality education for our students.

School Extension Classes

At the certificate classes of JSS 3 and SS 3, student participate in the mandatory extension classes which takes place at the weekends and during the holiday, to further prepare them for their forthcoming certificate examinations.

Notice

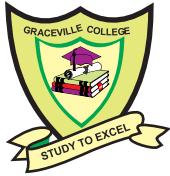
A full term notice is required before the withdrawal of a student. In default of such a notice in writing, a term fees will be charged to the account of such parent.



CODE OF CONDUCT

1. Obey all instructions from teachers and prefects.
2. Do not do anything that you would not like your parent/guardian to hear about.
3. Think of other people and behave sensibly in such a way that your action do not cause others inconveniences, embarrassment or danger.
4. Make sure that personal appearance, and the way you interact will make a good impression of you. Be in a clean and tidy school dress code.
5. Be truthful in all circumstances.
6. Be responsible for the up keep of the school facilities provided for use.
7. No language other than English may be spoken during school hours, within the school premises except at other language class (French/Igbo/Hausa).
8. All students must be in school on or before 7:20am Monday to Friday.
9. No student shall leave the school premises before school closes at 3:45pm (Mondays, Thursdays) or 3:00pm (Friday).
10. Students who have to visit the hospital and so miss lessons must inform the form teacher and the Vice principal.
11. If a student is absent, even for one day, he/she must bring a note of explanation from parent or guardian.
12. No large sum of money except what is absolutely necessary shall be brought to the school. There must be no borrowing of money. Proper care must be taken of other items that may be brought to school every day especially Textbook/Notebooks
13. No student in school uniform shall buy/eat food on the street or during classes. Chewing gum is not allowed.
14. Student shall not receive visitors in the classroom. All such visitors must first call at and obtained permission from the administrative officer.
15. Private / commercial vehicles conveying students to the school must drop such student at the school gate.
16. Loitering along the corridor when lesson are on is prohibited. Students must show respect to all staff.
17. There would be no ill-treatment of any other student. Any student caught bullying any junior and/or another student will be punished appropriately.
18. Fighting or use of abusive language is strictly prohibited.
19. Students shall behave sensibly and courteously to everyone.
20. Students shall be good ambassadors of Graceville College.

REGISTRATION FORM



PERSONAL DATA

NAME: _____

DATE OF BIRTH _____ AGE _____ SEX _____

STATE OF ORIGIN _____ LOCAL DIALECT _____

POSITION IN FAMILY _____

COMPLEXION _____ HEIGHT _____ WEIGHT _____

GENOTYPE _____ BLOOD GROUP _____

KNOWN MEDICAL CONDITION _____

KNOWN MEDICAL/DRUGS? _____

ANY ALLERGY (FOOD, DRINKS, DRUGS etc) _____

EDUCATIONAL HISTORY (START WITH THE LAST ATTENDED)

NURSERY/PRIMARY

NAME	ADDRESS	CLASS	FROM	TO
a.				
b.				
c.				

SECONDARY

NAME	ADDRESS	CLASS	FROM	TO
a.				
b.				
c.				

CLASS ADMISSION IN SOUGHT _____

EXAMINATION SLIP		
NAME OF STUDENT.....		
SEX AGE		
EXAMINATION	WRITTEN	ORAL INTERVIEW
DATE	_____	_____
TIME	_____	_____
VENUE	_____	_____
NOTE: APPLICANTS WILL BE TESTED IN ENGLISH LANGUAGE, MATHEMATICS AND GENERAL PAPER/BIOLOGY PLEASE BRING ALONG THIS SLIP TO THE EXAMINATION VENUE		

PARENT INFORMATION

FATHER

NAME

OFFICE ADDRESS

RESIDENTIAL ADDRESS

EMAIL ADDRESS

TEL NO: OCCUPATION

MOTHER

NAME

OFFICE ADDRESS

RESIDENTIAL ADDRESS

EMAIL ADDRESS

TEL NO: OCCUPATION

GUARDIAN (IF ANY DIFFERENT FROM ABOVE)

NAMES

RELATIONSHIP

ADDRESS:

TEL NO: OCCUPATION

DECLARATION

WE/I HEREBY REQUEST TO REGISTER OUR/MY CHILD
 AND DO ATTEST THE ABOVE INFORMATION TO BE TRUE

NAME & SIGNATURE
(FATHER)

NAME & SIGNATURE
(MOTHER)

FOR OFFICIAL USE

BIRTH CERTIFICATE	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PASSPORT PHOTO (3)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
MEDICAL REPORT	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PARENT IDENTIFICATION	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FSL CERTIFICATE	YES <input type="checkbox"/>	NO <input type="checkbox"/>
JSS CERTIFICATE	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FSL CERTIFICATE/TESTIMONIAL	YES <input type="checkbox"/>	NO <input type="checkbox"/>
BOARDING FORM	YES <input type="checkbox"/>	NO <input type="checkbox"/>
TRANSFER CERTIFICATE	YES <input type="checkbox"/>	NO <input type="checkbox"/>
JS1/SS1 RESULT/REPORT	YES <input type="checkbox"/>	NO <input type="checkbox"/>

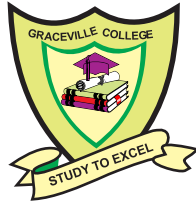
ACADEMIC SESSION.....
 ACADEMIC NO:.....
 CLASS ADMISSION:
 HOSTEL:.....
 YEAR/DATE:.....
 ADMITTED BY:.....



GRACEVILLE COLLEGE

22B Summit Road, Asaba, Delta State
 08020642313, 08027877564

..study to excel



GRACEVILLE COLLEGE

22B Summit Road, Asaba, Delta State
TEL: 08020642313, 08027877564
Email: admission@gracevilleschools.org

STUDENT'S MEDICAL RECORD

For proper record, students are advised to undergo medical examination in any government or private hospital of their parent's choice before filling the spaces below:

(A) Name of Student

(B) Blood Group:

(C) Genotype

(D) Any peculiar Ailment? Yes/No:

(E) Any Allergy? Yes/No:

(F) Any physical handicap? Yes/No:

(G) Any known prescription?

(H) In case of emergency, please contact the person below:

Name of Person:

Relationship to the student:

Address:

.....

Profession/Occupation:

Office Address:

.....

Telephone No:.....

Email:

Doctor's Report:

(Kindly report on the suitability of the student)

.....

.....

Name of Hospital

Name of Doctor:Signature/Date.....

Official Stamp

Note: This form is submitted along with a medical report

OAT ON ADMISSION

SHALL BE TAKEN DURING THE SWEARING IN OF STUDENTS.

I.....do solemnly pledge

- To be a student of good behavior and character
- To obey all rules, regulations and respect constituted authority
- To be the best academically
- To be responsible and honest
- To be a good ambassador of Graceville College wherever I might find myself.
- Not to be involved in any act that might tarnish the good name of my family and my future.
- So help me God, Amen.

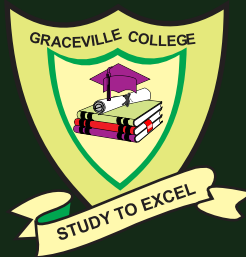
Father's Name

Mother's Name

Student's Name

Signature/Date

Oath administered by



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22B Summit Road, Asaba
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